



Stockingate, South Kirkby, Pontefract, West Yorkshire, WF9 3DP

Telephone: 01977 643187

Email: [skaoffice@watertonacademytrust.org](mailto:skaoffice@watertonacademytrust.org)

Website: [www.southkirkbyacademy.org](http://www.southkirkbyacademy.org)

Headteacher: Mr Adam Potter

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ACADEMY TRUST

Wednesday 10<sup>th</sup> April 2024

## Meet the Teacher Meetings

Dear families,

It is time for our next meet the teacher meetings, where you are strongly encouraged to book a meeting with your child's class teacher to discuss their progress so far this academic year. Spring term reports were also handed out before the Easter holiday so you will also have opportunity to discuss this report at this appointment if you wish.

Unfortunately, I am unable to offer afternoon sessions this time as I have done previously. Instead you may book a meeting on either of the dates below. **Appointments will be available to book on the MCAS app by Friday of this week (12<sup>th</sup> April).**

Date	Time
Monday 29 <sup>th</sup> April 2024	3:30pm-6pm
Thursday 9 <sup>th</sup> May 2024	3:30pm-6pm

Please note that Mr Hopper is due to go on paternity leave at any moment in the coming weeks, so any appointments made for Ilkley class may have to be rescheduled. Thank you for your understanding.

**If the above days are not convenient or you would like an appointment over the phone instead of face-to-face, please book on the MCAS app as normal but phone Mrs Studd in the office on 01977 643187 to share the best contact number with school and request a phone appointment.**

**If you have selected a phone call appointment, your child's class teacher will ring you at the specified time and this will come up as an 'Unknown Caller' as the number will be withheld. They will try to ring you twice. If you miss the calls, they will be in touch to rearrange the meeting.**

Thank you for your support and we look forward to welcoming you into school.

Mr Adam Potter  
Headteacher