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Head of School: Mr Adam Potter

## Feedback from families re: communication

Dear families,

Thank you for filling out a feedback sheet when you have been in for our progress meetings. You have all said some really lovely things about our school and there is so much you like about South Kirkby Academy.

As always, we are constantly striving to get better and better at what we do, so I would also like to thank you for providing comments identifying areas where we could improve.

One of the areas that you have told us about previously but has come up again this time is communication. Here is a reminder of the ways in which we communicate with families:

### Letters

All letters are now sent electronically to save paper, money and time. Letters were also being left in classrooms, dropped on the playground and left in school bags. All families receive a text when a letter has been sent, including a link to simply click to open the letter on any device. All letters are available on our school website under 'For Families → Letters & Weekly Newsletter'. Paper copies of letters are available from the office at your request.

### Weekly Newsletter

I send a weekly newsletter on a Friday containing information about the upcoming week while celebrating events that have happened in the week just gone. A paper copy of this is placed in the external notice boards and in reception. All families receive a text when the newsletter has been sent, including a link to open the letter on any device.

### Calendar of Events

A calendar of school events is shared at the beginning of each half-term electronically and then included on the weekly newsletter showing any changes or new dates.

### Text/MCAS Service

Messages are sent to families as reminders of key events coming up. **If you need help setting up the MCAS App, please visit the office where Mrs Neary and Mrs Studd will be more than happy to help.**

### Class Dojo

Teachers may send reminders and messages on the Dojo app.

### Social Media Pages

Our Facebook and Twitter pages contain links to letters and reminders of things going on in school.

We also upload pictures of the exciting things your children get up to in the school day.

Please ensure you keep up to date with all events at school by reading letters, downloading the MCAS app if you have not already and checking our website and social media pages.

If you suggested that communication was an area we need to work on, please give any suggestions by scanning the QR code.

Many thanks, Mr Adam Potter (**Head of School**)

**Facebook:** @SouthKirkbyAcademy   
**Twitter:** @WatertonSKA 

